



JRJML

J. Robert Jamerson Memorial Library

157 Main Street, Appomattox, VA 24522 * Phone 434.352.5340 * Fax 434.352.0933

Minutes – Library Board of Trustees

Date: Thursday, January 16, 2025

Citizen Comment Period

Call the Meeting to Order – 4:00 pm

Roll Call of Members

- Mrs. Susan Williams - Appomattox River District - present
- Mrs. Evelyn Ford- Courthouse District - present
- Mr. Brandon Barney - Falling River District - present
- Madeline Abbitt- Piney Mountain District - present
- Ms. Hope Adams - Wreck Island District
- Cindy Scheu – Library Director - present

Disposition of minutes – motion to approve BB, seconded by SW

(previous regular meetings and any intervening special meetings)
September 2024 Meeting

Report of the Librarian - Cindy Scheu

- Weeding Project – still ongoing – has expanded to inventorying collections, have found where it appears large amounts of books were deleted but records were never removed so we are cleaning up records too.
 - o About half of the collection has been inventoried so far.
 - o Adult videos are over halfway done and out on the public shelves
- Biographies – integrating them back into non-fiction collection after weeding and inventorying.
- Bibliostat – State of Virginia survey for state funding, completed
- Emergency Management Policy update plans
- Five Year Plan updates
- Summer Reading Program
 - o MaKayla has already planned out each week of the Summer Reading Program
 - o Letters have gone out requesting donations for SRP
- Browsing Bins – We have received more browsing bins, some of the collections (Pete the Cat, How to catch a ...) have been moved to them. Working on figuring out a good option for how to display the rest
- Penny the Library Cat – Answering questions for “Ask a cat a question” day.
 - o Have been answering questions written by children
- Carpet Cleaning – Will be done January 20th as the library is closed.
- Children’s programs

- Legos & Hot Chocolate was a hit
- Christmas Crafts with MaKayla was also a big hit
- Cookies with Santa had a huge turnout for a rainy evening
- Facebook story videos
 - Before Christmas we made Facebook videos with five different versions of Twas the Night Before Christmas.
 - 3 had over 400 watches
 - We plan to continue creating videos with MaKayla and Craig
 - MaKayla has chosen to do the How to Catch a ... series next
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Unfinished Business

Discussion of Ass. Director and Youth Services Specialist.

Motion to change Program specialist to assistant director and add full time youth services specialist (moving from part time to full time) BB seconded by SW, carried no discussion

New Business

Discussion of library board email creation

Update closing policy for weather.

Closed Session

Adjournment of the regular Library Board meeting by the Chairperson.

Motion to adjourn BB, seconded by SW unopposed. 5:11 pm

The next meeting will take place on March 20, 2025, starting at 4:00pm.

If anyone wishes to add to something to the agenda please contact Cindy Scheu at the Library, 434.352.5340 or email her at director@jrjml.org.