

## **Meeting Minutes – Library Board of Trustees**

**Date – Thursday, September 19, 2024**

### **Call the Meeting to Order – 4:03 pm Evelyn Ford**

#### **Roll Call of Members**

- Mrs. Susan Williams - Appomattox River District
- Mrs. Evelyn Ford- Courthouse District
- Mr. Brandon Barney - Falling River District
- Madeline Abbitt- Piney Mountain District - **Absent**
- Ms. Hope Adams - Wreck Island District
- Cindy Scheu – Library Director

#### **Disposition of minutes - approved**

(previous regular meetings and any intervening special meetings)  
July 2024 Meeting

**Board Election** – EF nominated for chair by BB; EF elected as chair; BB nominated for vice-chair; BB elected as vice-chair

#### **Report of the Librarian - Cindy Scheu**

- Summer Reading Program
  - o Unfortunately had to cancel our end of summer party – are able to reschedule for next summer
  - o Had lower sign-ups than last year but a higher percentage of people who finished the program this year.
- The library has received the interactive table, a new Lego table, new collaborative tables.
  - o The restaurant booth was moved over next to the collaborative tables in the youth area.
  - o All items have been well received and used.
- Two smaller desks were added at the end of the computer tables to give more room for patrons.
- Our new website went live September 9. It offers a great deal more flexibility to change things as needed.
- Volunteer program – We currently have four volunteers for a total of about 8 volunteer hours a week.
- Appomattox Public Schools collaboration – we will be hosting Special Education students for vocational training
- Better World Books – Have started sending books to them for processing/recycling
- Google Photoshoot – They will be doing 360-degree photos of the inside of the library to better show what we have available.
- Weeding Project has begun – Adult Fiction Collection is the first for a major weeding.
- Browsing Bins – Were purchased for the Board Books collection, they make it easier and more attractive to the users.
- Railroad Festival – Library will be closed to the public Oct. 10-14 due to the Railroad Festival and Columbus day. October 10-11 will be work days within in the library.

- National Library Service – I had a teams meeting with several people from NLS about possibly becoming a subregional library for their services. I will be receiving more information on how to do this soon.
- Training
  - o Attended LVA training at Midlothian Library w/Evelyn Ford – Confidently Equipping your Library for Content Challenges
  - o Attended SALAD West Meeting in Lynchburg
  - o VLA Conference - Norfolk
- Library Outreach
  - o Wolfswood Faire
  - o CVCC Open House
  - o APS Special Education Family Night
  - o Grace Hills Medical Fair
- Upcoming Programming
  - o Fall Plant Swap
  - o How to Prepare for a Disaster w/Glenn Baublitz
  - o Grief Support Group
  - o Mark Jacobs – Silent Light Book Talk
  - o National Park Service talk
  - o Cybersecurity Class
  - o Storytime with Mr. York

### **Unfinished Business**

none

### **New Business**

- *Policy Update request* – Often there are “problem” patrons that do not return items on time and have to be sent several notices before they return items. A request has been made that if a patron does not return items on time for three months in a row that they be bumped back down to the status of a new user (can only checkout 3 items) for at least six months, during which time they have to return items on time to be moved back to being a regular borrower.
- *Motion to create policy* EF, second BB

Motion to go into closed session SW, BB second.

**Adjournment of the regular Library Board meeting. 5:20 pm, Motion to adjourn Susan Williams, Brandon Barney second**

The next meeting will take place on November 21, 2024 starting at 4:00pm

If anyone wishes to add to something to the agenda please contact Cindy Scheu at the Library, 434.352.5340 or email her at [director@jrjml.org](mailto:director@jrjml.org).