

Minutes

Library Board of Trustees
Regular Meeting – May 16, 2024
(Rough Draft)

J. Robert Jamerson Memorial Library
157 Main Street
Appomattox, VA 24522
(434) 352-5340

Members Present

Evelyn Ford – Chairperson
Brandon Barney – Vice Chair
Susan Williams
Madeline Abbitt

Library Staff Present

Cindy Scheu, Library Director

Others Present

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Call to Order

Evelyn Ford called the May 16th's Library Board meeting to order at 4:00pm.

Acceptance of previous minutes

Cindy Scheu provided an emailed copy, and a hard copy of the March 2024 Library Board Minutes for review. Each Library Board member was given the opportunity to review the minutes.

Changes to the minutes were as follows:

- A comma was added between bottled water and moon pies.
- “Were” is to be added to “Once received there will be some large ticket items purchased...” to “Once received there were some large ticket items purchased...”

Susan Williams made a motion to accept the March 2024 minutes with the changes. The motion was seconded by Brandon Barney.

The Vote is as follows:

Evelyn Ford – Aye
Brandon Barney – Aye
Susan Williams – Aye
Madeline Abbitt - Aye

Evelyn Ford stated that the vote carried and the March 2024 minutes are accepted with changes listed.

Report of the Librarian – Cindy Scheu, Library Director

- Rose bushes (by Kathy) and Japanese Maple (Jonathan and Cindy) were trimmed, plans in works for updating where the trees beside the library were cut down with Urban Herb Gardens
- Plant exchange occurred during the week of May 6-11, several plants were swapped, including vegetables
- Projects: Moving around the area where the computers are, removing five computers, moving four up again the walls in sets of two, moved the work area table over next to director office, buying and installing a new living room set to create a comfy reading area
- Library Participation: Juneteenth Celebration (June 14, 5-9 pm at Carver Price Cultural Center), Railroad Festival, 25th Anniversary Party at James River State Park
- Movie Matinee May 23 @ 4 pm – Migration
- Children's programs – Had a surprise field trip from the Elementary school (they were supposed to go to the park but it rained), we were able to not only get them books but provide them with a couple of crafts (glow in the dark bracelets and Mandela sun-catcher) and a snack;

- Holliday Lake (Stacey Halfly) dropped off some booklets and wildflower seed packets to give out, working on program collaboration with them.
- Name the Frog Contest – There were 104 entries for the name the frog contest with Holliday Lake, they have not picked a winning name yet.
- James River State park is open for collaboration on programs, wants to consider doing Little Libraries in their camping area.
- Courtney Camden from CVCC came in to drop off some literature about their programs and gave some contact names to talk with about collaboration with the library.
- Crossroads – comes for movies once a week this month, we are contacting other organizations similar to Crossroads to set up programming.
- Summer Reading starts June 1
 - June 5 – Fun and Craft Day in Abbitt Park
 - June 12 – Family Story & Craft Time – Have to sign up ahead of time

Other Discussion:

- Suggestion was made by Abbitt that it would be more helpful if “As the Book Turns” could be published earlier so the dates have not already passed.

Financial Report

- Upcoming purchases for the library in addition to the Office Pod: a storage shed for behind the library, new living room set, small round table.
- EBSCO magazines had been having issues of not coming in the mail, think the issue has been corrected with a change to how the mailing address is in their system.

Committee Reports

Hiring Committee – Susan Williams and Hope Adams

The Library Board dissolved the Hiring Committee as a Library Director has been hired and is in place.

Policy Manual Committee – Evelyn Ford

There was a discussion of the Reconsideration policy verbiage, Library Director will be researching other public library reconsideration policy to have examples of verbiage.

Unfinished business

- Cameras are in the process of being installed, wiring has been run, waiting for the actual cameras to be installed.
 - It was asked if there are outside cameras in the planned installation.

New Business

- The State Aid Fellowship application was discussed.
- Upcoming displays were discussed with suggestions being made for more welcoming displays in the library.

Meeting Adjourned

Susan Williams made a motion to adjourn the meeting. The motion was seconded by Brandon Barney.

The Vote is as follows:

- Brandon Barney- Aye
- Evelyn Ford- Aye
- Madeline Abbitt- Aye
- Susan Williams- Aye

The next Library Board meeting will take place on Thursday, July 18, 2024 at 4:00pm in the conference room of the J. Robert Jamerson Memorial Library, located at 157 Main Street, Appomattox, VA.

Minutes taken by Cindy Scheu, Library Director